

**Notice of meeting of**

**Decision Session - Executive Member for Children & Young  
People's Services**

**To:** Councillor Runciman (Executive Member)

**Date:** Tuesday, 8 June 2010

**Time:** 4.00 pm

**Venue:** The Guildhall, York

**AGENDA**

**Notice to Members – Calling In:**

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10:00 am on Monday 7 June 2010**, if an item is called in before a decision is taken, or

**4.00 pm on Thursday 10 June 2010**, if an item is called in after a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

**Any written representations in respect of the items on the agenda should be submitted to Democratic Services by 5.00 pm on Friday 4 June 2010.**

## **1. Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.

## **2. Minutes**

(Pages 3 -  
6)

To approve and sign the minutes of the Decision Session of the Executive Member for Children and Young People's Services held on 13 April 2010.

## **3. Exclusion of Press and Public**

To consider excluding the press and public from the meeting during consideration of Annex 2 of agenda item 6 ("York Youth Community Action Pilot") on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

## **4. Public Participation**

At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **5.00pm on Monday 7 June 2010**.

Members of the public may register to speak on:-

- An item on the agenda
- An issue within the Executive Member's remit
- An item that has been published on the Information Log since the last session.

## **5. Appointment of Local Authority (LA) School Governors** (Pages 7 - 20)

This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for these vacancies, as detailed in Annex 1 of the report, and requests the appointment or re-appointment of the listed nominees.

## **6. York Youth Community Action Pilot**

(Pages 21 -  
30)

The purpose of this report is to inform the Executive Member of the results of Round Two of the York Community Action Pilot Grant Fund bidding and asks the Executive Member to approve the funding to projects recommended by the Youth Community Action Pilot Grant Fund Assessment Panel.

## **7. Urgent Business**

Any other business which the Executive Member considers urgent under the Local Government Act 1972.

### **Information Log**

No items have been published on the Information Log since the last decision session.

Democracy Officer:

Name: Jayne Carr

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

**A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088**

### Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

### Access Arrangements

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If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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### **Holding the Executive to Account**

The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

### **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

### **Who Gets Agenda and Reports for our Meetings?**

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City of York Council

Committee Minutes

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MEETING	DECISION SESSION - EXECUTIVE MEMBER FOR CHILDREN & YOUNG PEOPLE'S SERVICES
DATE	13 APRIL 2010
PRESENT	COUNCILLOR RUNCIMAN (EXECUTIVE MEMBER)

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**31. DECLARATIONS OF INTEREST**

The Executive Member was invited to declare at this point in the meeting any personal or prejudicial interests she might have in the business on the agenda. None were declared.

**32. MINUTES**

RESOLVED: That the minutes of the Executive Member for Children and Young People's Services Decision Session held on 16 March 2010 be approved and signed as a correct record.

**33. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

**34. YORK YOUTH COMMUNITY ACTION PILOT**

The Executive Member received a report that:

- Provided background information on the York Youth Community Action Pilot;
- Detailed the results of Round One of the York Youth Community Action Pilot Grant Fund bidding; and
- Asked the Executive Member to approve the funding to projects recommended by the Youth Community Action Pilot Grant Fund Assessment Panel or to ask officers to review their recommendations and or selection criteria.

The Executive Member was pleased to note that the city had been selected as one of five national pilots to develop volunteering amongst 14-16 year olds and had been awarded a total of £1.38 million for the project. Half of the funding was to be distributed directly to a wide range of organisations and individuals to fund the delivery of volunteering opportunities in the community.

Details were given of the bidding process, as outlined in the report. There had been a short timescale for submitting applications in Round One to enable time for projects to commence prior to the summer holidays. A panel had been convened to consider the 32 bids that had been received and had made recommendations on the allocation of the funds. Officers gave details of the composition of the panel and the voting arrangements.

The Executive Member gave consideration to the recommendations of the panel. The panel had recommended that bids totalling £276,257 be allocated in this round. The intention was that this would create 3,316 volunteering opportunities. It was noted that two of the recommendations related to council projects and that the others were from the third sector.

Officers were asked if all of the recommended successful bids had submitted accounts and appropriate costings. Officers confirmed this to be the case. Three high quality bids had not submitted satisfactory accounts and it was recommended that these be deferred to the next round enabling opportunity for the appropriate information to be provided.

The Executive Member sought confirmation that the recommendations were for revenue and not capital projects. Officers stated that this was the case but that the terms of the funding did allow capital expenditure of up to £7,000 to enable for the purchase of equipment. The majority of costs related to staffing or transport.

Officers were asked how the bids would be monitored. The Executive Member was informed that the processes that were in place for monitoring grants to the third sector would apply, including quarterly monitoring reports.

At the request of the Executive Member, officers gave details of how the bidders would be notified of the outcome. Assurances were given that unsuccessful bidders would be given feedback on how their bid could be improved and submitted in later rounds if appropriate.

The Executive Member sought assurances that projects would engage with young people from hard to reach groups. Officers confirmed that some of the bids had made specific reference as to how they would engage with hard to reach groups and that other bids were from organisations who had a proven track record in this area.

Officers were asked for further details regarding the recommendations in respect of activities relating to the environment. It was noted that three high quality bids had been received for funding to provide volunteering opportunities relating to the environment. There had, however, been some overlap in the schemes. It was therefore recommended that £30,000 be allocated to each group with the proviso that they work together regarding the activities that were to be offered.

The Executive Member sought clarification regarding the bid from York Youth Council. Officers explained that the Youth Council had submitted two bids. One of the bids had been for funding for the café and was not recommended for approval, as this was a capital project. The second bid



related to funding for the running of the Youth Council. The panel noted that the Youth Council had a significant role in engaging young people in the project but recommended that the project be transferred for support from another strand of the CAP budget.

The Executive Member stated that she was delighted at the number of bids that had been received and was pleased that bids that had been unsuccessful in this round would be advised as to how they could improve their bid and re-submit for a later round.

- RESOLVED: (i) That the process underway for local implementation of the Youth Community Action Grant Fund be noted.
- (ii) That funding for the list of projects recommended by the York Youth Community Action Grant Funds Project Board (attached as an annex to these minutes) be approved.
- (iii) That thanks be recorded to the members of the panel and to officers for the work that they had carried out.

- REASONS: (i) The assessment process has been rigorous and effective.
- (ii) The projects offer a great opportunity for City of York Council to work with the voluntary groups of York and provide the city's 14-16 year olds with a range of opportunities that would have otherwise been unavailable to them.

Action Required

1. Notify bidders of the outcome. Provide feedback to unsuccessful bidders. PM

**35. CO-ORDINATED ADMISSION ARRANGEMENTS AND ADMISSION LIMITS FOR PRIMARY AND SECONDARY SCHOOLS IN YORK FROM SEPTEMBER 2011**

The Executive Member received a report that sought approval of the City of York coordinated schemes and admissions policies for both primary and secondary schools for the 2011/12 academic year. The report also sought approval of the proposed individual school maximum admission limits for the academic year beginning in September 2011.

It was noted that the recommendations in the report had been prepared following consultation with the Local Admissions Forum and that the Executive Member was a member of the Forum.

Officers drew attention to the recommended changes to the maximum admission limits for six schools.

- RESOLVED: (i) That the City of York coordinated schemes and admissions policies for both primary and secondary schools for the 2011/12 academic year, as set out in Annexes C-I of the report, be approved.
- (ii) That the proposed individual school maximum admission limits for the academic year beginning in September 2011, as set out in Annex A of the report, be approved.

REASON: To meet the statutory requirements of the School Admissions Code of Practice.

Action Required

1. Notify schools concerned. Implement admission policies and admission numbers from September 2011 PM

Councillor C Runciman, Chair

[The meeting started at 4.00 pm and finished at 4.30 pm].



## Meeting of the Decision Session – Executive Member for Children and Young People

8 June 2010

Report of the Director of Adults, Children and Education

### Local Authority (LA) School Governors

#### Summary

1. This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex 1, and requests the appointment, or re-appointment, of the listed nominees

#### Background

2. National benchmarking data on governor vacancies indicates a national average of 12% for LA governor vacancies. York has five (2.9%) LA vacancies at the time of writing this report.
3. Some vacancies will be generated by those existing governors not wishing to stand for a further term of office. The following table summarises the current position of LA vacancies and appointments in City of York schools.

Total number of LA seats in City of York schools	171
Number of LA seats currently filled (or held)	160
Number of new LA appointments addressed by this paper	32
Number of LA reappointments addressed by this paper	24
Number of LA appointments in progress	3
Number of LA vacancies remaining after this paper (excluding those where a nominee has been identified or where it has been agreed to hold vacancies)	5 (2.9%)
Number of applicants placed in community vacancies since the last report.	1

<b>Political affiliation of LA governors</b>		
<b>Party</b>	<b>Number of governors</b>	<b>Percentage of all LA governors</b>
<b>Labour</b>	<b>20</b>	12.6%
<b>Lib Dem</b>	<b>15</b>	9.4%
<b>Conservative</b>	<b>2</b>	1.2%
<b>Green</b>	<b>1</b>	0.6%
<b>Independent</b>	<b>3</b>	1.8%
<b>Others</b>	<b>119</b>	74.4%

### **Identification of Vacancies**

4. The overall picture of governor vacancies is informed by a detailed database, which includes records of all schools, the structure of their governing bodies, individuals who serve as governors and terms of office.
5. From the database can be determined such information as current vacancies and terms of office which are due to expire. In this way the Governance Service can clearly identify in advance the actions which are required and act accordingly.

### **Reviewing Vacancies**

6. The vacancy position is under constant review. When potential new governors are identified the candidate is interviewed to discuss their interest and suitability. The Chair of Governors and headteacher are also asked to meet with the candidate and show him or her around the school prior to nomination for appointment. This allows the school to assess the potential candidate in terms of a good match for the needs of the governing body and current governors.
7. Where a term of office is due to expire, the individuals are contacted to ask whether they would like their name to be put forward again for reappointment. Chairs and headteachers are contacted to invite any relevant supporting information. Where a reappointment is appropriate, this is included on the nomination paper for consideration by the Executive Member.
8. All Local Authority governors are required to apply for an enhanced disclosure from the Criminal Records Bureau.
9. It should be noted that, as well as filling LA vacancies, the Governance Service also assists schools who are having difficulties filling community governor vacancies.

### **Political Balance**

10. In York the LA governor seats are filled on merit, rather than by strict consideration of political balance. Just under a third of LA governors are, in practice, linked to one of the political parties. Amongst this number there is a

balance which very broadly reflects the political balance within the authority. As and when a situation arises in which any party has significantly more seats than their political representation would indicate to be appropriate, steps may be taken to redress the balance over a period of time, whilst always considering the need to identify the best possible governor for a school, rather than taking account of individuals' political affiliation.

### **Consultation**

11. Consultation on the nominations for appointment has been undertaken in accordance with the agreed procedure for the appointment of LA governors.

### **Options**

12. The Executive Member has the options of appointing/re-appointing or not appointing to fill vacant seat as proposed at Annex 1.

### **Analysis**

13. If the Executive Member chooses not to appoint to fill vacant seats this will have a detrimental impact on the work of governing bodies and their ability to meet statutory requirements. However equally importantly is the need for confidence that the proposals in Annex 1 will deliver volunteers who are committed to developing their skills in order to make a strong contribution to the work of the school.

### **Corporate Priorities**

14. Good effective school governance does play a significant role in enhancing individual institutions and contributing as a result to the Learning City corporate priority which describes how

“We want to make sure that local people have access to world class education and training facilities and provision”

### **Implications**

15. There are no implications relating to equalities, crime and disorder, ITT, property, financial, legal or HR issues arising from this report.

### **Risk Management**

16. In compliance with the Council's risk management strategy, there are no risks associated with the recommendations of this report. Good active governance arrangements do contribute to effective school management arrangements and, as a result, reduce risks to the organisation.

## Recommendations

17. That the Executive Member appoints or re-appoints, LA Governors to fill vacant places as proposed in Annex 1.

Reason: to ensure that local authority places on school governing bodies continue to be effectively filled

## Contact Details

### Author:

Sue Pagliaro  
Governance Service  
LCCS  
Tel No. 4258

### Chief Officer Responsible for the report:

Pete Dwyer  
Director of Adults, Children and Education

Report Approved  Date 27 May 2010

### Specialist Implications Officer(s)

None

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

## Background Papers

None

## Annexes

Annex 1 details the current position of LA governor vacancies and lists those governors who are being nominated for appointment or re-appointment.

**LA GOVERNOR NOMINATIONS AND VACANCIES:****Summer Term: June 2010****Primary Schools**

Name Of School:	Acomb Primary				
No Of LA Governors:	2	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr A Morrallee	No affiliation	06/12/2007	05/12/2011	N/A	
Mr A Rodaway	No affiliation	01/09/2006	31/08/2010	YES	
<b>Nomination (s) for reappointment</b>					
<b>Mr Adrian Rodaway</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Badger Hill Primary School				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Dr A Brabbs	No affiliation	01/07/2006	30/06/2010	YES	
Miss S Valentine	No affiliation	21/01/2008	20/01/2012	N/A	
Mr J M McCarthy	No affiliation	08/06/2009	07/06/2013	N/A	
<b>Nomination (s) for reappointment</b>					
<b>Dr Alex Brabbs</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Bishopthorpe Infant School				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr D G Livesley	Lib Dem	05/04/2010	04/04/2014	N/A	
Mrs M H Kalus	No affiliation	08/09/2009	07/09/2013	N/A	
Vacant					08/02/2010
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Currently no applicants for this vacancy					

Name Of School:	Carr Infant School				
No Of LA Governors:	2	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs J Forde	No affiliation	09/12/2009	08/12/2013	N/A	
Ms T Simpson-Laing	Labour	01/09/2006	31/08/2010	YES	
<b>Nomination (s) for reappointment</b>					
<b>Ms Tracey Simpson-Laing</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Dringf ool				
No Of LA Governors:	3	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs C Hanby	No affiliation	01/09/2006	31/08/2010	YES	
Mrs C Proctor	No affiliation	12/03/2009	11/03/2013	N/A	
Mrs K Fenwick	No affiliation	08/09/2009	07/09/2013	N/A	
<b>Nomination (s) for reappointment</b>					
<b>Mrs Christine Hanby</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Dunnington CE Primary School				
No Of LA Governors:	2	Total No Of Governors:			16
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Prof PN Smith	No affiliation	01/09/2009	31/08/2013	N/A	
Vacant					31/08/2009
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Potential governor identified to fill this vacancy					

Name Of School:	Elvington CE Primary School				
No Of LA Governors:	2	Total No Of Governors:			16
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs G Dean	No affiliation	01/09/2006	31/08/2010	YES	
Ms R Royds-Tree	No affiliation	12/03/2009	11/03/2013	N/A	
<b>Nomination (s) for reappointment</b>					
<b>Mrs Gail Dean</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Federation of Our Lady's & English Martyrs' RC Primary School				
No Of LA Governors:	2	Total No Of Governors:			23
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Ms T Matilainen	No affiliation	01/09/2006	31/08/2010	N/A	
Vacant					30/04/2009
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Currently no applicants for this vacancy					

Name Of School:	Fishergate Primary School				
No Of LA Governors:	3	Total No Of Governors:			15
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Clr A D'Agorne	Green	01/09/2006	31/08/2010	YES	
Mrs P Piercy	No affiliation	04/12/2008	03/12/2012	N/A	
Ms J Dawson	No affiliation	12/03/2009	11/03/2013	N/A	



**Nomination (s) for reappointment****Cllr Andy D'Agorne**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Haxby Road Primary School				
No Of LA Governors:	3	Total No Of Governors:			23
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Miss S Fox	No affiliation	06/12/2007	05/12/2011	N/A	
Mrs A Bayliss	No affiliation	06/12/2007	05/12/2011	N/A	
Vacant					06/05/2010

**Nomination (s) for 1 Vacancy**

**Vacancy:** Mr Ian Whittaker: This governor has previously served as a parent governor at this school between 1st January 2005 and 31st December 2008. After that time he was appointed as an associate member as he was no longer eligible to stand as a parent governor. He would like to be appointed as an LA governor so that he can continue supporting the school.

**Affiliation:** N/A

**Appointment:** with immediate effect

Name Of School:	Hempland Primary School				
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr C Hudson	No affiliation	01/09/2009	31/08/2013	N/A	
Mr R Hudson	No affiliation	10/06/2008	09/06/2012	N/A	
Mrs H Vest	No affiliation	01/09/2006	31/08/2010	YES	
Mrs N Hedges	No affiliation	09/12/2009	08/12/2013	N/A	

**Nomination (s) for reappointment****Mrs Helen Vest**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Huntington Primary School				
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr S Botham	No affiliation	01/01/2010	31/12/2013	N/A	
Vacant					23/02/2009
Vacant					05/02/2010
Vacant					03/12/2009

**Nomination (s) for 3 Vacancies**

**Vacancy:** Mr Mike Gee: '... Taking my own positive experiences of the education system, coupled with life experiences of working at a number of different manufacturing companies and regions within the UK, I believe that I have the personal attributes which could be put to good use in the role of a school governor. Throughout my working life I have developed strong management skills, which are clearly transferable to the role of a school governor. These include clear, concise thinking and the ability to challenge the norm. The setting of the objectives and the implementation of processes and measures to achieve these, are part of every modern manufacturing operation... My skills of negotiation and decision making are key in ensuring the delivery of multi-functional projects. The school governor role would provide me with an opportunity to contribute towards the continual improvement of educational standards and direction.'

**Affiliation:** N/A

**Appointment:** with immediate effect

**Vacancy:** Potential governor identified to fill this vacancy

**Vacancy:** Potential governor identified to fill this vacancy



**Nomination (s) for reappointment****Wg. Cdr. Edward Kendall**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

**Nomination (s) for reappointment****Ms Annie Mauger**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Ralph Butterfield Primary School				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Dr J Checketts	No affiliation	08/09/2009	07/09/2013	N/A	
Miss V Mallows	No affiliation	09/12/2009	08/12/2013	N/A	
Mr P Payton	..	01/09/2006	31/08/2010	YES	

**Nomination (s) for reappointment****Mr Peter Payton**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Robert Wilkinson Primary School				
No Of LA Governors:	2	Total No Of Governors:			24
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr A Rowlinson		01/09/2006	31/08/2010	YES	
Mr PD Acaster	No affiliation	14/03/2007	13/03/2011	N/A	

**Nomination (s) for reappointment****Mr Alan Rowlinson**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Rufforth Primary School				
No Of LA Governors:	2	Total No Of Governors:			15
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
CLlr P Healey	Conservative	06/09/2007	05/09/2011	N/A	
Mrs J Hopton	Independent	01/09/2006	31/08/2010	YES	

**Nomination (s) for reappointment****Mrs Janet Hopton**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Skelton Primary School				
No Of LA Governors:	3	Total No Of Governors:			15
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr S T Stead	No affiliation	20/01/2008	19/01/2012	N/A	
Mrs A Brierley	No affiliation	01/09/2006	31/08/2010	YES	
Mrs A Waters	No affiliation	09/06/2006	08/06/2010	N/A	

**Nomination (s) for reappointment****Mrs Alex Brierley**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	St Barnabas' CE Primary School				
No Of LA Governors:	2	Total No Of Governors:			16
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
ClIr R Cregan	Labour	01/09/2009	31/08/2013	N/A	
Vacant					28/01/2010

**Nomination (s) for 1 Vacancy**

**Vacancy:** Currently no applicants for this vacancy

Name Of School:	St Mary's CE Primary School				
No Of LA Governors:	1	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr P Cannings	No affiliation	01/07/2006	30/06/2010	YES	

**Nomination (s) for reappointment****Mr Peter Cannings**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Wheldrake CE Primary School				
No Of LA Governors:	1	Total No Of Governors:			15
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr G Mitchell	No affiliation	01/09/2006	31/08/2010	YES	

**Nomination (s) for reappointment****Mr Graeme Mitchell**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Woodthorpe Primary School				
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
ClIr A Reid	Lib Dem	01/09/2009	31/08/2013	N/A	
Mr B Ferguson	Labour	01/09/2006	31/08/2010	YES	
Mr J Browne	No affiliation	12/03/2009	11/03/2013	N/A	
Mrs J S Talbot	Lib Dem	01/09/2006	31/08/2010	N/A	

**Nomination (s) for reappointment****Mr Barrie Ferguson**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Yearsley Grove Primary				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr I E Packington	Lib Dem	01/09/2006	31/08/2010	YES	
Mr J Woodward	No affiliation	09/12/2009	08/12/2013	N/A	

Mrs E Taylor	No aff	2008	03/09/2012	N/A	
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**Nomination (s) for reappointment****Mr Ian Packington**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

## Secondary Schools

Name Of School:	Archbishop Holgate's CE School				
No Of LA Governors:	2	Total No Of Governors:			22
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr A Rowlinson	No affiliation	01/09/2006	31/08/2010	YES	
Mr M Waudby	No affiliation	01/09/2006	31/08/2010	N/A	
<b>Nomination (s) for reappointment</b>					
<b>Mr Alan Rowlinson</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Burnholme Community College				
No Of LA Governors:	4	Total No Of Governors:			28
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr C Funnell	Labour	06/12/2007	05/12/2011	N/A	
Mr I Cuthbertson	Lib Dem	01/09/2006	31/08/2010	YES	
Mrs C Maskill	No affiliation	18/03/2008	17/03/2012	N/A	
Mrs K Daniells	No affiliation	08/09/2009	07/09/2013	N/A	
<b>Nomination (s) for reappointment</b>					
<b>Mr Ian Cuthbertson</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Canon Lee School				
No Of LA Governors:	4	Total No Of Governors:			22
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr J Looker	Labour	14/03/2007	13/03/2011	N/A	
Miss D Duffield	No affiliation	12/03/2009	11/03/2013	N/A	
Mr K Hay	Labour	01/04/2009	31/03/2013	N/A	
Mrs J Ellis	No affiliation	01/09/2006	31/08/2010	YES	
<b>Nomination (s) for reappointment</b>					
<b>Mrs Jona Ellis</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Huntington School				
No Of LA Governors:	4	Total No Of Governors:			21
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr M Grills	No affiliation	01/09/2006	31/08/2010	YES	
Mrs M Kaye	No affiliation	22/11/2009	21/11/2013	N/A	
Mrs P Hill	Labour	01/09/2006	31/08/2010	YES	
Mrs S Wilkinson	No affiliation	14/03/2007	13/03/2011	N/A	

**Nomination (s) for reappointment****Mrs Pat Hill**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

**Nomination (s) for reappointment****Mr Michael Grills**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	York High School				
No Of LA Governors:	4	Total No Of Governors:			8
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Clr A M Waller	Lib Dem	29/10/2007	28/10/2011	N/A	
Mr P Kelly	Labour	29/10/2007	28/10/2011	N/A	
Mrs A Leatt	No affiliation	29/10/2007	28/10/2011	N/A	
Vacant					23/04/2010

**Nomination (s) for 1 Vacancy**

**Vacancy:** Currently no applicants for this vacancy

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## Decision Session – Executive Member for Children and Young People’s Services

8 June 2010

Report of the Director of Adults, Children and Education

### York Youth Community Action Pilot

#### Summary

1. The purpose of this report is to:
  - a. inform the Executive Member of the results of Round Two of the York Youth Community Action Pilot Grant Fund bidding; and
  - b. ask the Executive Member to approve the funding to projects recommended by the Youth Community Action Pilot Grant Fund Assessment Panel.
2. The York Youth Community Action Pilot grants panel have short listed 10 projects for funding, details of which are attached as Annex A.

#### Background

3. Following a comprehensive application process, the City of York was selected in December 2009 as 1 of 5 national pilots to develop ‘Community Action’ (volunteering) amongst 14-16 year olds, for a defined period up until March 2011. The pilot, which is fully funded by the Department of Children, Schools and Families (as was), aims to test methods of engagement and ways of delivering volunteering opportunities for 14-16 year olds throughout the city. York’s Youth Community Action pilot is managed by the City of York Council in partnership with York Council for Voluntary Service and York Cares.
4. The DCSF (as was) awarded York a total of £1.38 million to deliver the pilot. Of this, £695,000 will fund the delivery of volunteering opportunities during the pilot period, via three rounds of grant funding. Since 19 February 2010 funding applications have been invited from a wide range of organisations and individuals, (including statutory organisations), who can deliver volunteering opportunities for 14-16 year olds. Organisations have been assessed against the following criteria:
  - Activities must involve 14-16 year old volunteers who are residents of York, or who go to school in York
  - Benefits to young people and the wider community

- Engaging with young people from hard to reach groups
  - Appropriate safeguarding arrangements
  - Adherence to principles of equality and diversity
5. Round Two closed on Friday 16 April with 15 applications received. Officers of the Grants and Partnership Team carried out an initial assessment with support from Corporate Finance. This involved:
- Conducting an eligibility check to ensure compliance with the criteria specified in the guidance
  - Assessing eligible bids against priority criteria outlined in the guidance
  - Producing a report to summarise the outcome of the assessment
  - Moderation exercise to ensure consistency of officer's assessment
6. A panel then made recommendations on the allocation of the funds. As in Round 1, the panel included both internal (CYC) and external organisations and was selected on the basis of local and children's services experience/knowledge, which included: Learning City York; working for Children's Commissioner; Local Strategic Partnerships; schools; Third sector.
7. Each panel member ranked the applications; these scores were cumulated and discussed at the panel meeting on 18<sup>th</sup> May 2010. The Assistant Director, Partnerships and Early Intervention chaired the panel meeting but did not vote or rank the applications. Panel members were asked to declare any specific 'interests' or involvement in the applications; however, it was deemed that there were no significant interests.
8. The list of panel recommendations is attached as Annex A. In the majority of cases, on this occasion, we are recommending that we do not fund the application to the full extent requested but instead offer the applicant a proportion of their bid. The reasons for this vary case by case, but include instances where an otherwise good application had included certain ineligible items, and other cases where we felt some of the costs were too high, and others again where we are unclear about certain items. We suggest a degree of officer discretion at the margins in terms of further discussions with these organisations after this meeting: our aim will be to achieve the same or similar outcomes for the reduced sum of money we are recommending. This approach also has the advantage of spreading the available funds more widely, though this was not the prime consideration in the minds of the Panel.
9. If the recommendations to this meeting are approved by the Executive Member, the next steps in allocating the Youth Community Action Pilot grant fund will be to:
- Where appropriate, engage in negotiations around the outcomes that can be delivered for a reduced sum of money;

- Notify the successful bidders with a grant offer letter, with any relevant conditions, terms and conditions, payment schedule and an acceptance form;
  - Notify unsuccessful bidders with some details of why they were unsuccessful and how their bid could be improved (in case they want to re-apply in Round 3);
  - Upon receipt of the signed acceptance form and any required extra paperwork, payment will be made. In line with the Compact code of conduct on grants, partial payments will be made in advance to Third sector organisations, with subsequent payments made on receipt of satisfactory financial expenditure information and monitoring/ evaluation reports.
10. Round three will close at 12 noon on Friday 27 August 2010.
  11. In the council's original application to the DCSF, a commitment was made to running a young people's grant programme. Such a programme has recently been launched, whereby individual young people can apply for funding for projects of their own design. A panel of young people, similar to the YorkKash panel, will make decisions on the young people's bids.

### **Consultation**

12. Widespread consultation was undertaken both internally and externally during the development of the original application to the DCSF. Consultation confirmed support for the development of a grant fund that would enable a wide range of organisations to apply to help deliver the objectives of the pilot and generate a variety of volunteering opportunities for young people.
13. Round Two of the grant fund has been advertised widely via existing networks and in the local media. The advertising included full-page adverts in the York Press and information on the homepage of City of York Council website. During the course of the pilot the fund has also featured on Minster FM, Vue Cinema and Local Link. All the marketing activity is fully funded by the DCSF grant. Organisations have been invited to apply for funding to deliver volunteering projects in which young people 'define and engage in community actions which matter to them, with demonstrable impacts in their school/community'.
14. In the applying for grants organisations were required to demonstrate the need and demand for their proposed project, for example by making reference to surveys, consultations or feedback. The grants assessment process prioritises projects that, amongst other things, can demonstrate the support of young people and local communities.

### **Options**

15. The executive member may approve the funding recommendations or ask officers to review their recommendations and or selection criteria.

## **Analysis**

16. An analysis of the first round of funding applications will be conveyed orally at the meeting.

## **Corporate Objectives**

17. The activities that will take place within the Youth Community Action Pilot will contribute to the following LAA targets:
  - NI 6 – Participation in regular volunteering (Inclusive City)
  - NI 7 – Environment for a thriving Third Sector (Inclusive City)
  - NI 110 – Young Peoples Participation in Positive Activities (City of Culture)
  - The pilot will also contribute to many of the priorities of York's Children and Young People's Plan 2009-2010, specifically with reference to 'Making a Positive Contribution'.
  - Grants guidance states that 'Community Action' activities undertaken by young people must have 'demonstrable impacts in their school/community'. The grants assessment panel will aim to fund a range of different types of volunteering activities including arts, sport, environmental, citizenship and democracy, leadership, mentoring and support, resulting in benefits to the community which could potentially reach across
  - all strands of the Corporate Strategy.

## **Implications**

### **Financial**

18. The DCSF have awarded York's Youth Community Action Pilot a total of £1.38 million and have approved our budget breakdown in which £695,000 of this money is distributed to partners/deliverers. It was also agreed that:
  - The grants process will take place over three rounds of funding during 2010.
  - Funds will be distributed in line with CYC Financial Regulations - Grants Supplementary Guide.
  - Spending must be completed by March 2011.
  - Applicants are being assessed on financial need, in line with the above Guide.
  - Grants can be for 100% of the costs and, in line with the Compact Code of Good practice, applicants can include indirect costs or overheads (also known as Full Cost Recovery).
  - All grants, staff and project costs are totally funded from the DCSF funding.

### **Human Resources (HR)**

19. There are no human resources implications. Project staff have been recruited in line with delegated authority within the Directorate.

### **Equalities**

20. During the course of the pilot we are aiming to engage with a minimum of 90% of the 4,774 14-16 year olds in York, 4,296 young people. The project is committed to providing opportunities for young people who may miss out on opportunities, including those who are hard to reach, including those who are disabled or identified as in need of additional services. The grant application form requires organisations to specify how many young volunteers they plan to recruit from the following groups:
- Young people with disabilities
  - Young people with learning difficulties
  - Young people on alternative learning programmes
  - Young people from deprived areas of York
  - Young people from black and ethnic minority groups.
  - Looked after young people.
  - Other hard to reach groups
21. Projects that aim to recruit significant numbers of 14-16 year olds from these hard to reach groups (and provide convincing evidence of how they will achieve this), have received additional weighting in the assessment process.

### **Legal**

22. There are no legal implications.

### **Crime and Disorder**

23. There are no crime and disorder implications.

### **Information Technology (IT)**

24. There are no IT implications.

### **Property**

25. There are no property implications.

### **Risk Management**

26. The project has an active risk log that is regularly reviewed and updated. Financial risk will be managed through a rigorous assessment of bids, strict financial review and quarterly monitoring. Risk to individuals will be managed through risk assessment undertaken by groups. This will be assessed as part

of the bidding process and will be reviewed, using the experience of Schools and CYC H&S officers.

## Recommendations

27. The Executive Member is invited to:
- Note the process underway for local implementation of the Youth Community Action Grant Fund.
  - Approve for funding the list of projects recommended by the York Youth Community Action Assessment Panel, allowing officers a degree of discretion at the margins (within normal delegation limits) in relation to their detailed discussions with individual applicants.

Reasons:

- The assessment process has been rigorous and effective.
- The projects offer a great opportunity for CYC to work with the voluntary groups of York and provide the city's 14-16 year olds with a range of opportunities that would have otherwise been unavailable to them.

## Contact Details

**Author:**

Mik O'Connell  
YYCAP Project Manager  
Adults, Children and Education  
Tel No. 01904 554416

**Chief Officer Responsible for the report:**

Pete Dwyer  
Director of Adults, Children and Education

**Report  
Approved**



**Date**

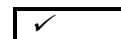
20 May 2010

**Specialist Implications Officer(s)**

Finance: Sue Rothney  
City of York Council  
01904 554571

**Wards Affected:**

All



**For further information please contact the author of the report**

## Annexes

- Annex 1 – York Youth Community Action Grant Fund Round 2 panel recommendations – successful bids
- Annex 2 - York Youth Community Action Grant Fund Round 2 panel recommendations – unsuccessful bids

Scheme Number	Organisation	Project Title	Type of Activity	Geographical Spread and Schools Involved	Grant Request £	Grant offer £	Comments
2	Space 109	Space 109 Youth Café and Saturday Arts Centre	Arts, culture, music/Citizenship and leadership support	Project is based in Walmgate	35,308	20,000	Grant offers in some cases have been reduced for various reasons including, for example: reduced spend on celebration events, monitoring and evaluation and management costs. Officers will discuss with applicants how reduced funding can be used to most effectively deliver the opportunities.
8	Global	Global Reach	Multiple activities, various categories	York High, Burnholme and Millthorpe schools	39,203	30,000	
10	York City Knights Foundation	Sports Club Volunteering Programme	Sports	Burnholme, Archbishop's Holgate, Canon Lee, Joseph Rowntree, Huntington, Manor, York High, Fulford, All Saints and Applefields schools	34,626	34,626	
4	York Playspace	Youth Action in Playspaces	Arts, sport and play	Huntington, Archbishop's Holgate, Burnholme, York High, Joseph Rowntree, All Saints, Millthorpe and Fulford. Sessions will be run in Dringhouses, Tang Hall and Heworth.	42,532	30,000	
12	York Theatre Royal	TakeOver at York Theatre Royal	Arts	Sessions will be run at York Theatre Royal and involve Huntington school via the pilot volunteering day	40,828	30,000	
15	The York Stars	Mend the gap	Intergenerational and arts	Sessions will be run in 7 council residential homes and will involve Manor school	9,230	9,230	
9	Heworth Rangers	Promote Girlguiding	Leadership and mentoring	Activities will take place in the East of York and will involve Fulford, Archbishop's Holgate and Burnholme schools	7,055	5,000	
11	York Museums Trust	Interpret for York	Arts, heritage and environment	Huntington and Applefields	42,088	30,000	
3	The Jam Factory	Volunteering through music	Music	Project is based in the Groves	5,820	5,000	
7	York and District Mind	York Youth Peer Mediation Initiative	Mentoring and Support	Canon Lee, Joseph Rowntree, Fulford, Huntington, St. Peter's, All Saints, Kingsway and Oaklands schools	45,235	20,000	

<b>Total grants offered</b>	<b>213,856</b>
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Total remaining for Round 3: £154,144 (not incl £50k for individual applications)

The total number of volunteering opportunities offered by these projects: **1,586**

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